

**EIGHT MILE/WOODWARD
CORRIDOR IMPROVEMENT AUTHORITY**

CODE EMWCIA 17-06-02-18

APPROVAL OF MINUTES OF APRIL 11, 2017

RESOLVED, that the minutes of the Regular meeting of April 11, 2017 are hereby approved and all actions taken by the Directors present at such meeting, as set forth in such minutes, are hereby in all respects ratified and approved as actions of the Eight Mile/Woodward Corridor Improvement Authority.

June 13, 2017

EIGHT MILE/WOODWARD CORRIDOR IMPROVEMENT AUTHORITY

**REGULAR BOARD OF DIRECTORS MEETING
TUESDAY, APRIL 11, 2017 – 2:00 P.M.**

BOARD MEMBERS PRESENT: John Draper
John Naglick
Ricardo Solomon
Stephanie Washington (Mayor's Representative)

BOARD MEMBERS ABSENT: Ronald Blevins
Elliott Hall
Savior Service

OTHERS PRESENT: Malinda Jensen (DEG/EMWCIA)
Jennifer Kanalos (DEGC/EMWCIA)
Glen Long (DEGC/EMWCIA)
Rebecca Navin (DEGC/EMWCIA)

EIGHT MILE/WOODWARD CORRIDOR IMPROVEMENT AUTHORITY

**MINUTES OF THE EIGHT MILE/WOODWARD
CORRIDOR IMPROVEMENT AUTHORITY
BOARD OF DIRECTORS REGULAR MEETING
TUESDAY, APRIL 11, 2017
DETROIT ECONOMIC GROWTH CORPORATION
500 GRISWOLD STREET, SUITE 2200 - 2:00 P.M.**

GENERAL

CALL TO ORDER

Chairman Solomon noted that a quorum was present and called the Regular meeting of the Eight Mile/Woodward Corridor Improvement Authority Board of Directors to order at 2:08 p.m.

APPROVAL OF MINUTES

Mr. Solomon asked if there were any additions or deletions to the minutes of the October 11, 2016 Regular Board meeting. Hearing none, the Board took the following action:

On a motion by Mr. Naglick, seconded by Mr. Draper, Resolution Code EMWCIA 17-04-02-17 was unanimously approved.

RECEIPT OF TREASURER'S REPORT

Mr. Long reviewed the Treasurer's Report of Receipts and Disbursements for the months of July and September, 2016, and October through December, 2016, for the benefit of the Board and responded to questions.

Subsequent to the discussion, the Board took the following action:

On a motion by Mr. Naglick, seconded by Ms. Washington, Resolution Codes EMWCIA 17-04-03-07 and EMWCIA 17-04-03-08 were unanimously approved.

PROJECTS

Mr. Solomon advised the Board that the Gateway Center is 100 percent leased and all businesses are doing well.

ADMINISTRATION

Freedom of Information Act Procedures and Guidelines

Ms. Navin advised that pursuant to 2015 amendments to Michigan's Freedom of Information Act (MCL 15.231 et seq.) ("FOIA"), the Eight Mile/Woodward Corridor Improvement Authority (the "EMWCIA") is required to establish procedures and guidelines to implement FOIA (the "Guidelines") and a written public summary of the Guidelines written in a way to be easily understood by the public.

Staff and counsel have prepared proposed Guidelines which comport to the requirements of FOIA and describe the manner in which the EMWCIA will comply with FOIA, including but not limited to the acceptance of and response to FOIA requests, fee calculations, deposit requirements, and appeals and challenges. Notably, the proposed Guidelines provide that the DEGC's Vice President of Board Administration will act as the FOIA Coordinator and be responsible for FOIA compliance.

The proposed Guidelines were attached to the resolution as **Exhibit A**. Staff is seeking the Board's approval of the Guidelines in the substantial form of **Exhibit A** and authority to prepare the written public summary of the Guidelines as required by FOIA.

A resolution was included for the Board's consideration.

Subsequent to a discussion, the Board took the following action:

On a motion by Mr. Naglick, seconded by Ms. Washington, Resolution Code EMWCIA 17-04-01-55 was unanimously approved.

Election of Officers

Ms. Kanalos advised that pursuant to provisions of the Eight Mile/Woodward Corridor Improvement Authority's (EMWCIA's) by-laws, included in the Board material for your review and approval is a resolution electing the following EMWCIA Board members as EMWCIA's Officers:

Ricardo Solomon	Chairman
John Naglick	Vice-Chairman
Elliott Hall	Secretary
Savior Service	Treasurer

With there being no questions or discussion, the Board took the following action:

On a motion by Mr. Draper, seconded by Ms. Washington, Resolution Code EMWCIA 17-04-01-57

Designation of Authorized Signatories for Eight Mile/Woodward Corridor Improvement Authority Bank Accounts

Mr. Long stated that there is need to approve signatories for all existing bank accounts of the Eight Mile/Woodward Corridor Improvement Authority. Signatories for the accounts are the Treasurer and Authorized Agents, as designated by the Detroit Economic Growth Corporation President.

Subsequent to a discussion, the Board took the following action:

On a motion by Mr. Naglick, seconded by Ms. Washington, Resolution Code EMWCIA 17-04-01-56 was unanimously approved.

OTHER MATTERS

PUBLIC COMMENT

ADJOURNMENT

With there being no other business to be brought before the Board, Mr. Solomon adjourned the meeting at 2:21 p.m.

**EIGHT MILE/WOODWARD
CORRIDOR IMPROVEMENT AUTHORITY**

CODE EMWCIA 17-04-02-17

APPROVAL OF MINUTES OF OCTOBER 11, 2016

RESOLVED, that the minutes of the Regular meeting of October 11, 2016 are hereby approved and all actions taken by the Directors present at such meeting, as set forth in such minutes, are hereby in all respects ratified and approved as actions of the Eight Mile/Woodward Corridor Improvement Authority.

April 11, 2017

**EIGHT MILE/WOODWARD
CORRIDOR IMPROVEMENT AUTHORITY**

CODE EMWCIA 17-04-03-07

RECEIPT OF TREASURER'S REPORT

RESOLVED, that the Treasurer's Report of Receipts and Disbursements for July through September 2016 as presented at this meeting, is hereby in all respects accepted as action of the Eight Mile/Woodward Corridor Improvement Authority.

April 11, 2017

**EIGHT MILE/WOODWARD
CORRIDOR IMPROVEMENT AUTHORITY**

CODE EMWCIA 17-04-03-08

RECEIPT OF TREASURER'S REPORT

RESOLVED, that the Treasurer's Report of Receipts and Disbursements for October through December 2016 as presented at this meeting, is hereby in all respects accepted as action of the Eight Mile/Woodward Corridor Improvement Authority.

April 11, 2017

EIGHT MILE/WOODWARD CORRIDOR IMPROVEMENT AUTHORITY

CODE EMWCIA 17-04-01-55

FREEDOM OF INFORMATION ACT PROCEDURES AND GUIDELINES

WHEREAS, pursuant to 2015 amendments to Michigan's Freedom of Information Act (MCL 15.231 et seq.) ("FOIA"), the Eight Mile/Woodward Corridor Improvement Authority (the "EMCIA") is required to establish procedures and guidelines to implement FOIA (the "Guidelines") and a written public summary of the Guidelines written in a way to be easily understood by the public; and

WHEREAS, staff and counsel have prepared proposed Guidelines which comport to the requirements of FOIA and describe the manner in which the EMWCIA will comply with FOIA, including but not limited to the acceptance of and response to FOIA requests, fee calculations, deposit requirements, and appeals and challenges; and

WHEREAS, the Board of Directors has reviewed proposed Guidelines attached hereto as **Exhibit A**, has determined that the proposed Guidelines are consistent with the requirements of FOIA and with the intents and purposes of the EMWCIA.

NOW, THEREFORE, BE IT RESOLVED that the EMWCIA Board of Directors hereby approves and adopts the Guidelines in the substantial form attached hereto as **Exhibit A**.

BE IT FURTHER RESOLVED that the EMWCIA Board of Directors hereby authorizes staff and counsel to prepare the written public summary of the Guidelines as required by FOIA.

BE IT FURTHER RESOLVED that the EMWCIA Board of Directors hereby authorizes any two of its Officers or any two of its Authorized Agents or one Officer and any one Authorized Agent to take any other actions and execute any documents necessary or appropriate to implement the provisions and intent of this resolution.

BE IT FINALLY RESOLVED that all of the acts and transactions of any Officer or Authorized Agent of the EMWCIA, in the name and on behalf of the EMWCIA, relating to matters contemplated by the foregoing resolutions, which acts would have been approved by the foregoing resolutions except that such acts were taken prior to execution of these resolutions, are hereby in all respects confirmed, approved and ratified.

April 11, 2017

**EIGHT MILE/WOODWARD
CORRIDOR IMPROVEMENT AUTHORITY**

CODE EMWCIA 17-04-01-56

**ADMINISTRATION: DESIGNATION OF AUTHORIZED SIGNATORIES FOR EMWCIA BANK
ACCOUNTS**

NOW, THEREFORE, BE IT RESOLVED:

1. That the authorized signatories for all existing bank accounts of the Eight Mile/Woodward Corridor Improvement Authority (the "EMWCIA") shall be the Treasurer and any one Authorized Agent of the EMWCIA, or any two Authorized Agents of the EMWCIA.
2. Prior resolutions of the EMWCIA with regard to authorized signatories for EMWCIA bank accounts shall be rescinded upon adoption of this resolution.

April 11, 2017

**EIGHT MILE WOODWARD
CORRIDOR IMPROVEMENT AUTHORITY**

CODE EMWCIA 17-04-01-57

ADMINISTRATION: ELECTION OF OFFICERS

NOW THEREFORE BE IT RESOLVED, that the Board of directors of the Eight Mile/Woodward Corridor Improvement Authority (the "EMWCIA"), pursuant to provisions of its by-laws, hereby elects the following EMWCIA Board members as EMWCIA's Officers to serve in the indicated capacity for a term of one year or until his or her successor is duly elected and qualified.

Ricardo Solomon	Chairman
John Naglick	Vice-Chairman
Elliott Hall	Secretary
Savarior Service	Treasurer

April 11, 2017