



Economic Development Corporation of the City of Detroit

CODE EDC 18-06-02-300

APPROVAL OF MINUTES OF JUNE 12, 2018 MEETING

RESOLVED, that the minutes of the Regular meeting of June 12, 2018 are hereby approved and all actions taken by the Directors present at such meeting, as set forth in such minutes, are hereby in all respects ratified and approved as actions of the Economic Development Corporation.

June 26, 2018

**ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS REGULAR MEETING
TUESDAY, JUNE 12, 2018 – 8:45 A.M.**

BOARD MEMBERS PRESENT: Marsha Bruhn
Kimberly Clayson
Linda Forte
Chris Jackson
Matthew Roling
Thomas Stallworth

BOARD MEMBERS ABSENT: Maurice Cox (Ex-Officio)
John Naglick (Ex-Officio)
Jonathan Quarles
Vacancy (due to William Ritsema's resignation)
Vacancy (due to Monique Claiborne's resignation)

**SPECIAL DIRECTORS
PRESENT:** None

**SPECIAL DIRECTORS
ABSENT:** None

OTHERS PRESENT: Deborah L. Burkley (Public)
Gay Hilger (DEGC/EDC)
Vassius Jacobs (Public)
Malinda Jensen (DEGC/EDC)
Hafsa Khan (DEGC/EDC)
Paul Kako (DEGC/EDC)
Glen Long (DEGC/EDC)
Rebecca Navin (DEGC/EDC)
Byron Osbern (IBEW LU 58)
Hannah Roll (Public)
Kelly Shovan (DEGC/EDC)



Economic Development Corporation of the City of Detroit

**MINUTES OF THE ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS REGULAR MEETING
TUESDAY, JUNE 12, 2018
DETROIT ECONOMIC GROWTH CORPORATION
500 GRISWOLD, SUITE 2200 - 8:45 A.M.**

CALL TO ORDER

Noting that a quorum was present, Chair Forte called the Regular meeting of the Economic Development Corporation Board of Directors to order at 8:45 a.m.

GENERAL

Approval of Minutes

Ms. Forte asked if there were any additions, deletions or corrections to the minutes of the May 22, 2018 Regular Board meeting. Hearing none, the Board took the following action:

On a motion by Mr. Stallworth, seconded by Ms. Bruhn, Resolution Code EDC 18-06-02-298 was unanimously approved.

ADMINISTRATION

EDC Budget for FY 2018-2019

Ms. Kanalos reviewed the budget for FY 2018-2019 and advised that the EDC Finance Committee met and recommends approval to the Board.

A resolution was included adopting EDC's operating budget for FY 2018-2019.

Subsequent the discussion, the Board took the following action:

On a motion by Mr. Jackson, seconded by Mr. Stallworth, Resolution Code EDC 18-06-01-198 was unanimously approved.

City of Detroit/EDC and DEGC/EDC Contracts Authorization

Ms. Kanalos reported that the Economic Development Corporation's (the "EDC") agreement (the "City Agreement") with the City of Detroit (the "City") and the Professional Services Agreement (the "DEGC Agreement") with the Detroit Economic Growth Corporation (the "DEGC") will expire on June 30, 2018.

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Staff requested authorization to extend and/or execute a new City Agreement and DEGC Agreement together with such changes recommended or required by counsel for either party, for the period of July 1, 2018 to June 30, 2019.

With respect to the City Agreement, City Council is anticipated to approve a budget allocation in the amount of \$275,000.00. Twenty thousand dollars of the City Agreement will be used to operate the Next Michigan Development Corporation.

The DEGC Agreement will be for a base compensation of \$800,000.00 funded primarily from the City Agreement allocation of \$255,000.00, \$350,000.00 from EDC's Trizec Annuity, and \$195,000.00 from EDC's Loan repayment account, plus such additional amounts authorized by the DEGC Agreement.

A resolution authorizing execution of the City Agreement and the DEGC Agreement was included with the Board material for consideration.

Ms. Bruhn stated she had a general question. Because there are all the Section 3 requirements that are part of the contract, she wondered what EDC's experience has been with Section 3. Ms. Navin responded that this contract is fully funded by General Funds, so Section 3 requirements do not apply. The City has asked that we keep the language in the contract. However, on our CDBG contracts, those do apply and we comply with all the HUD procurement and reporting requirements, as Section 3 requires. Ms. Bruhn asked if we monitor the contracts on what the hiring has been in terms of low and moderate-income people. Ms. Navin replied that none of the program managers are present to respond, but she believes the City does that.

Subsequent to the discussion, the Board took the following action:

On a motion by Mr. Stallworth, seconded by Ms. Bruhn, Resolution Code EDC 18-06-01-199 was unanimously approved.

Election of Officers

Ms. Kanalos advised that the EDC Act 338 of Michigan Acts 1974, as amended, requires election of Officers of the Board of Directors at its annual meeting.

The current officers are as follows:

Linda Forte, Chairperson
Jonathan Quarles, Vice Chairperson
Marsha Bruhn, Secretary
Matthew Roling, Treasurer

Staff proposed that the Chairperson open the floor to nominations.

Ms. Forte asked the Board for nominations. Mr. Jackson moved to nominate the current slate of officers for re-election.

Ms. Forte asked if there were any other nominations. Hearing none, the Board took the following action:

June 12, 2018

On a motion by Mr. Jackson, seconded by Mr. Stallworth, Resolution Code EDC 18-06-01-200 was unanimously approved.

Schedule of Regular EDC Board Meetings for FY 2018-2019

Ms. Kanalos stated that a resolution adopting dates of the EDC Board's Regular meetings for FY 2018-2019 beginning July 1, 2018 through June 30, 2019 was included in the Board material for review and approval.

It was proposed that the Regular meetings, unless otherwise posted, will be held on the **second and fourth Tuesday of each month at 8:30 a.m.** (with the exception of December as noted below) in the offices of the Detroit Economic Growth Corporation, 500 Griswold Street, Suite 2200, Conference Room A, as follows:

<u>2018</u>	<u>2019</u>
July 10, 2018	January 8, 2019
July 24, 2018	January 22, 2019
August 14, 2018	February 12, 2019
August 28, 2018	February 26, 2019
September 11, 2018	March 12, 2019
September 25, 2018	March 26, 2019
October 9, 2018	April 9, 2019
October 23, 2018	April 23, 2019
November 13, 2018	May 14, 2019
November 27, 2018	May 28, 2019
December 11, 2018	June 11, 2019
December 18, 2018*	June 25, 2019

* Due to the holiday, this meeting date varies from the regular schedule.

There being no objection to the proposed Regular meeting schedule, the Board took the following action:

On a motion by Ms. Bruhn, seconded by Mr. Roling, Resolution Code EDC 18-06-01-201 was unanimously approved.

Report of Actions Taken Under the Delegation of Authority

Ms. Jensen reviewed the two contracts that were signed under the Delegation of Authority resolution and responded to Board members' questions.

OTHER MATTERS

PUBLIC COMMENT

June 12, 2018

ADJOURNMENT

With there being no further business to come before the Board, Ms. Forte adjourned the meeting at 9:57 a.m.

June 12, 2018



Economic Development Corporation of the City of Detroit

CODE EDC 18-06-02-299

APPROVAL OF MINUTES OF MAY 22, 2018 MEETING

RESOLVED, that the minutes of the Regular meeting of May 22, 2018 are hereby approved and all actions taken by the Directors present at such meeting, as set forth in such minutes, are hereby in all respects ratified and approved as actions of the Economic Development Corporation.

June 12, 2018



ADMINISTRATION: EDC BUDGET FOR FY 2018-2019

WHEREAS, on the date hereof, the Board of Directors of the Economic Development Corporation of the City of Detroit (the "EDC") approved a resolution whereby the EDC would accept funding from the City of Detroit in the amount of \$255,000.00 for operations of the EDC for fiscal year 2018-2019; and

WHEREAS, the EDC wishes to adopt a budget for its fiscal year beginning July 1, 2018 and ending June 30, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Economic Development Corporation of the City of Detroit, as follows:

1. The Budget of the EDC, attached as Exhibit A hereto, for the fiscal year beginning July 1, 2018 and ending June 30, 2019 is hereby approved.

BE IT FURTHER RESOLVED that the EDC Board hereby authorizes any two of its Officers or any two of its Authorized Agents or one Officer and any one Authorized Agent to take any other actions and execute any other documents necessary or appropriate to implement the provisions and intent of this resolution.

BE IT FINALLY RESOLVED that all of the acts and transactions of any Officer or Authorized Agent of the EDC, in the name and on behalf of the EDC, relating to matters contemplated by the foregoing resolutions, which acts would have been approved by the foregoing resolutions except that such acts were taken prior to execution of these resolutions, are hereby in all respects confirmed, approved and ratified.

June 12, 2018



ADMINISTRATION: AUTHORIZATION OF CITY OF DETROIT/EDC AND DEGC/EDC CONTRACTS

WHEREAS, the City of Detroit (the "City") and the Economic Development Corporation (the "EDC") have previously entered into a services agreement (the "City Agreement") pursuant to which the EDC renders economic development services to the City and which City Agreement funds a portion of EDC's operating expenses; and

WHEREAS, the City Council is anticipated to authorize City Agreement in the amount of \$275,000.00 for the period beginning July 1, 2018 and ending June 30, 2019; and

WHEREAS, a contract for Professional Services was heretofore entered into between the EDC and Detroit Economic Growth Corporation (the "DEGC") as of July 1, 2017 (the "DEGC Agreement"); and

WHEREAS, the DEGC Agreement will expire pursuant to the terms thereof on June 30, 2018, but may be extended in accordance with Section 12 of such DEGC Agreement; and

WHEREAS, the EDC and the DEGC desire to extend the term of the DEGC Agreement for the period commencing July 1, 2018 and ending June 30, 2019; and

WHEREAS, pursuant to Section 5 of the DEGC Agreement, the EDC would pay to the DEGC a base compensation equal to Eight Hundred Thousand and 00/100 (\$800,000.00) Dollars, plus such additional amounts authorized by the DEGC Agreement, for services or activities for or on behalf of the EDC to be rendered by DEGC during such extension period pursuant to the DEGC Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the EDC Board of Directors hereby authorizes any two of the following - the EDC Vice Chairperson, the Treasurer, the Secretary, or the Authorized Agents - to have full power and authority to execute the City Agreement in such form as required by the City and approved by EDC's counsel, for the period beginning July 1, 2018 and ending June 30, 2019.

BE IT FURTHER RESOLVED, that the EDC Board of Directors hereby authorizes any two of its Vice Chairperson, Treasurer, Secretary, or designated Authorized Agents to have full power and authority to execute a new DEGC Agreement, in substantially the form attached hereto as Exhibit A, together with such changes recommended or required by counsel for either party, for the period beginning July 1, 2018 and ending June 30, 2019, for a base compensation of \$800,000.00 funded primarily from the City Agreement allocation of \$255,000.00, \$350,000.00 from EDC's Trizec Annuity, and \$195,000.00 from EDC's Loan repayment account, plus such additional amounts authorized by the DEGC Agreement.

BE IT FURTHER RESOLVED, that the EDC Board hereby authorizes any two of its Officers or any two of its Authorized Agents or one Officer and any one Authorized Agent to take any other actions and execute any other documents necessary or appropriate to implement the provisions and intent of this resolution.

BE IT FINALLY RESOLVED, that all of the acts and transactions of any Officer or Authorized Agent of the EDC, in the name and on behalf of the EDC, relating to matters contemplated by the foregoing resolutions, which acts would have been approved by the foregoing resolutions except that such acts were taken prior to execution of these resolutions, are hereby in all respects confirmed, approved and ratified.

June 12, 2018



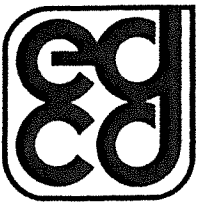
Economic Development Corporation of the City of Detroit CODE EDC 18-06-01-200

ADMINISTRATION: ELECTION OF OFFICERS

RESOLVED, that the following are hereby elected as Officers of the Board of Directors of the Economic Development Corporation of the City of Detroit:

Linda Forte, Chairperson
Jonathan Quarles, Vice Chairperson
Marsha Bruhn, Secretary
Matthew Roling, Treasurer

June 12, 2018



**ADMINISTRATION: SCHEDULE OF REGULAR EDC BOARD MEETINGS FOR
FY 2018-2019**

RESOLVED, that the Board of Directors of the Economic Development Corporation of the City of Detroit (the "EDC") hereby adopts the following as its schedule of regular meetings for its fiscal year beginning July 1, 2018 and ending June 30, 2019. Unless otherwise posted, such meetings will be held on the **second and fourth Tuesday of each month at 8:30 a.m.** (with the exception of December as noted below) in the offices of the Detroit Economic Growth Corporation, 500 Griswold Street, Suite 2200, Conference Room A, as follows:

<u>2018</u>	<u>2019</u>
July 10, 2018	January 8, 2019
July 24, 2018	January 22, 2019
August 14, 2018	February 12, 2019
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June 12, 2018